

**SALEM SCHOOL BOARD MINUTES
SALEM SCHOOL DISTRICT
April 17, 2017**

The Board of Education of the Salem School District #30, state of Arkansas, met in regular session on Monday, April 17, 2017 at 6:00 p.m. in the boardroom on the high school campus. The meeting was called to order by Chairman Koelling.

ROLL CALL:

Present: Abney, Smith, Yarnell, Coffman, and Koelling

Absent: None

The Chairman declared a quorum present and opened the meeting for business.

The minutes from the March 13, 2017 regular meeting were reviewed. Coffman made the motion, second by Abney to approve the minutes as written. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

First on the agenda, Superintendent Guiltner presented the district's 2015-2016 audit report noting that it was an exceptional audit with only one finding to be addressed in the area of segregation of duties. With limited staff in the administrative office, duties are assigned and segregated to the fullest extent. This finding has been answered to the legislative audit. Mr. Guiltner made the recommendation to accept the 2015-2016 audit report and finding response to the legislative audit. Motion was made by Yarnell with a second by Smith to accept recommendation. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

Mr. Guiltner reported on the School Performance Report for 2015-2016. This year the schools were not given a letter grade due to testing changes. The previous two years both schools were given A's and B's and this years scores were even better compared to the rest of the state.

Bids were taken and opened for a 1995 65 passenger bus. Two bids were opened. Jr. Ogle submitted a \$500.00 and Ralph White submitted a bid of \$1,650.00. Mr. Guiltner recommended accepting the \$1,650.00 bid. Motion was made by Smith with a second by Abney to accept the bid as recommended. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

The transfer of three students from Izard County Consolidated Schools to Salem School was considered. All three students are currently enrolled at Salem. Motion was made by Coffman, second by Yarnell to approve transfers. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

The superintendent presented the board with several board policies updates (attached), after discussion of these changes he recommended they adopt updated policies. Abney made the motion with a second by Yarnell to adopt policy changes as recommended. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Superintendent Guiltner made the recommendation to adopt the tentatively approved 2017-2018 school calendar (attached). The motion to adopt the 2017-2018 school calendar was made by Coffman with a second by Smith. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

The superintendent recommended increasing both student and adult breakfast and lunches by ten cents each for the 2017-2018 school year. Rates for student breakfast will be \$1.25 and lunches will be \$1.70. The adult breakfast will be \$2.45 and lunches will be \$3.60. The motion was made by Abney with a second by Smith to increase breakfast and lunch prices as recommended for the 2017-2018 school year. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Mr. Guiltner reported on a grant received by the NRA foundation for shooting sports supplies. The shooting sports team received fifty cases of shells and \$1,190.00 to purchase clay pigeons. Thanks to Scott Moody for the work he did on the grant.

The board went into executive session at 6:17 p.m. to discuss personnel.

The board returned to open session at 6:54 p.m.

As a result of executive session Superintendent Guiltner read a letter of resignation (attached) from Debra Sartin resigning at end of the 2016-2017 school year. Motion was made by Abney with a second by Yarnell to accept the resignation of Debra Sartin as recommended. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Mr. Guiltner made the recommendation to move Thelma Allen into the head cook position at the high school for the 2017-2018 school year. Motion was made by Yarnell to accept the recommendation with a second by Coffman. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Superintendent Guiltner made the recommendation to move Iris Rich from central office secretary to assistant bookkeeper for the 2017-2018 school year. Motion was made by Abney with a second by Smith to move Mrs. Rich to assistant bookkeeper position as recommended. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

For the 2017-2018 school year Mr. Guiltner made the recommendation to fill the vacated central office secretary position with Tammy Kinder, currently the high school secretary. Motion was made by Yarnell with a second by Abney to move Mrs. Kinder to central office secretary as recommended. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Recommendation was made to hire Shane Smith as physical education teacher, assistant girls basketball coach, assistant boys basketball coach, and head seventh grade boys and girls basketball coach for the 2017-2018 school year. The motion was made by Smith with a second by Yarnell to hire Shane Smith as recommended. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

The superintendent gave recommendation to extend contracts to all classified personnel (attached) who stated intentions to return for the 2017-2018 school year. Motion was made by Coffman with a second by Smith to except recommendation. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Mr. Guiltner made the recommendation to contract with OPAA, a food service management company for the 2017-2018 school year. Motion was made by Abney with a second by Smith to contract with OPAA as recommended. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

The financial reports were reviewed and accepted on a motion made by Coffman with a second from Yarnell. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

On April 24, 2017 the Fulton County Health Unit will be on campus doing an immunization clinic.

On Saturday April 22, 2017 the Salem Drama Club will perform the play "The Lottery". There will be two shows at 3:00 p.m. and 5:00 p.m.

High school principal Cody Curtis had several student recognitions, congratulations to all students and sponsors for their accomplishments.

Coffman made the motion to adjourn with a second from Smith. The chairman called for discussion.

The Chairman declared the meeting adjourned at 7:14 p.m.

Secretary